

FIRST UNITED METHODIST WOMEN'S CRAFT AND FOOD FAIR

VENDOR APPLICATION

820 9th St. Berthoud, CO 80513

October 11, 2025

9:00AM – 2:00PM



Check in with the craft show coordinator upon arrival.

NAME	ADDRESS
PHONE NUMBER	EMAIL ADDRESS

ITEMS TO BE DISPLAYED (General description with a photograph attached.)

Do you need electricity? YES NO

Other needs: _____

Signature: _____ Amount Enclosed \$ _____

MAIL REGISTRATION TO: Carol Keck
312 East Iowa Ave
Berthoud, CO 80513

QUESTIONS: Carol Keck (970) 532-5836

FEES: \$40 per space.
Checks payable to United Methodist Women



Applications are due May 15, 2025
Vendors will be selected by June 15, 2025

BERTHOUD UNITED WOMEN IN FAITH (UWIF) CRAFT AND FOOD FAIR

GENERAL INFORMATION AND RULES

OCTOBER 11, 2025

1. We will provide an 8-foot table and two chairs. If needed, the table can be removed for your free-standing display unit that uses the same size as the table – no taller than 5 feet high.
The charge is \$40 per space.
2. **Only hand-crafted items may be displayed.**
3. Each vendor is responsible for his/her own Colorado Sales Tax license or Special Events license, and the collecting of tax.
4. Set up can start as early as 7:00 a.m. Please be ready to go by 9:00 a.m. Please do not tear down early. The Craft Fair runs from 9:00 a.m. to 2:00 p.m.
5. Please clean up your own space after tear down.
6. No commissions will be taken, and no refunds will be made. Exception: If the event is canceled due to government restrictions, we will refund your booth fee. Your cashed check is your receipt and proof of registration.
7. Lunch will be available on the premises through the UWIF, with profits going to them.
8. Once you get your vehicle unloaded, please move it to the north side of the main parking lot.
9. The UWIF assumes NO responsibility for the loss of or damage to any work, display or person.
10. Vendors will be chosen based on items they will be selling. The UWIF will make selections so that there are a variety of items for sale.
11. **Applications and photos must accompany your check.**

Profits from this fair go to the Berthoud United Women in Faith.
Call Carol Keck at 970-532-5836 for additional information.

Mail applications to: Carol Keck
312 E. Iowa Ave.
Berthoud, CO 80513

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